

Quick Start Guide Set up and Run a Behavior Plan

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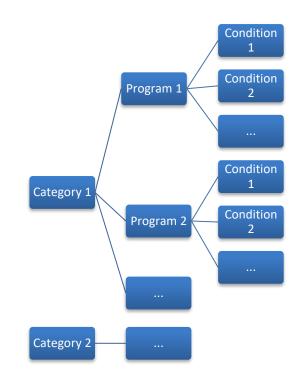
1. Application Hierarchy

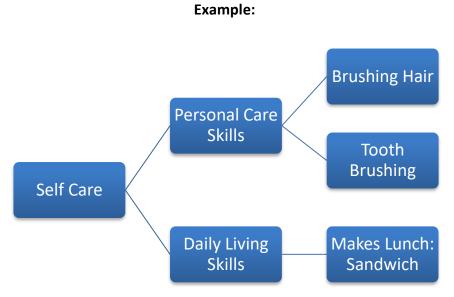
The application consists of 3 tiers to set up a treatment plan:

Tier 1 \rightarrow Category / Skillsets

Tier 2 \rightarrow Programs

Tier 3 \rightarrow Conditions / Target





Tier 1 \rightarrow Category / Skillsets

> A Category is a high level description of the skill sets that are to be evaluated. Example, Self Care, Academics, Behavior Tracking, Communication, etc.

Tier 2 \rightarrow Programs

> A Program is a subset of a category and a superset of a condition. A program can be described as a part of a category. Example, Daily Living Skills (Program) is a part of Self Care (Category).

Tier 3 \rightarrow Conditions / Target

A Condition is a subset of a Program. It is a target that needs to be tracked as a part of a program. *All the data, to track the progress of the treatment, is collected on Conditions.* For example, Making Lunch (Condition) is a target we want to track and it is a part of Daily Living Skills (Program), which is in turn a part of Self Care (Category).

2. Setup Locations

A user with admin rights to the application can set up new locations for your company. The following steps describe how to setup a new location.

Step 1: Click on the menu item named "Admin" \rightarrow View Locations \rightarrow Click on 'Add New' button

TherapyTRACKER	Cc	nvert To Unli	mited HOME CLIENT	ST	AFF PLAN ADMIN
					View/Edit Scale Codes
Add New	Company Locations (Max Allowed 5 Loc	ations)			Session Note Templates
Name	Address1	City	Zip	Ac	BTM Criteria
Miami	3401 N Miami Ave #100	Miami	33127		User Broadcast Email
Orlando	1276 E Colonial Drive	Orlando	32803		Client Broadcast Email
Bob's clients	8976 Tulip Terrace	Lakeland	33805		Manage Session Notes
Chicago	Wacker Dr.	Chicago	600011	_	Delete Treatment Data
Unitago		Onloago	000011		Add/Edit Events
					View Locations
					Select Notification Staff
					Schedule Progress Report
					History Report
					Completed Progress Reports

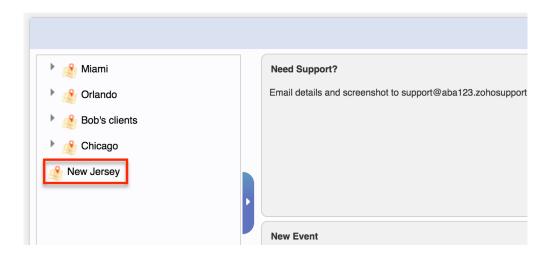
Step 2: A new "Add New Location" window will pop up. Add the new location details and click "Save".

es	Add New Location	IP
N		31:
	Location Name*	New Jersey —
E	Address1 *	123 Main St.
Т	Address2	38
e	City *	Jersey City
l	State	New Jersey 👻
	Zip	
		Active
		Save Close

The new location 'New Jersey' is now added to the list of Company Locations.

Add New	Company Locations (Max Allowed 5 Locat	Allowed 5 Locations)						
Name	Address1	City	Zip	Active	Edit	Delete		
Miami	3401 N Miami Ave #100	Miami	33127	\checkmark	3	×		
Orlando	1276 E Colonial Drive	Orlando	32803	\checkmark	3	×		
Bob's clients	8976 Tulip Terrace	Lakeland	33805	\checkmark	3	×		
Chicago	Wacker Dr.	Chicago	600011		3	×		
New Jersey	123 Main St.	Jersey City			3	×		

It can also be access in the Home Page on the left menu bar. Clients and Staff can now be assigned to this new location.



3. Client Setup

New clients can be added to the application by following the steps below:

Step 1: Click on the menu item named "Client"



Step 2: Click on the "Add New" button

	LOGGED IN AS Samhitha Ogili I PERSONAL	🍅 ONLINE 🐛 MY PROFILE 🔒 LOGOUT							
TherapyTRACKER		STAFF PLAN	ADMIN						
Add New	Add New Company Clients								
First Name	Middle Name	Last Name	Tracking Id	Active T	Edit				
				Active -					
Stewie		Griffin		Active	3				
Bart		Simpson		Active					

Step 3: Enter the client's personal details and click the "Save" button

	LOGGED IN AS Sam	hitha Ogili I PERSONAL						() O	NLINE 🐛 N	IY PROFILE	🛓 LOGOUT	
TherapyTRACKER					💼 Con	vert T	o Unlimited	HOME	CLIENT	STAFF	PLAN ADI	MIN
Personal Details												
	First Name*		Middle Name				LastName					
	Gender* Family Language	Male \$	Tracking Id	_	DC Client Language		01/14/2014 🗎	3 Years	10 Months			
	Ethnicity	Select		+	Funding Type		Insurance		▼ 			
Choose Photo	Program Type	Please Choose:		-	Locations*	Chicago)		•			
	School Grade	Active										
				Save	Clear							

Step 4: Click on the "Contact Details" tab and click on "Add New" button to add the contact details. Enter the required Contact Details and click the "Save" button.

The contact details must be that of a parent/guardian or anyone that you may want to coordinate care with (SLP/OT/Teacher/Doctor, etc.). The contacts added will be provided read-only access to the system.

	LOGGED I	N AS Samhitha Ogili I P	ERSONAL						(L MY PROFILE	LOG	оит
TherapyTRACKER							C	Convert To Unlin	nited но		ENT STAFF	PLAN	ADMIN
		Add Contact Inform	ation										
Personal Details	Contact De		First Name *	FirstNa	ame	Mide	dle Name						
Add New			Last Name*		ame		Address1*	123 Main St.					
First Name			Country	USA		-	Address2					Edit	Delete
		i	State	Alaban	na	~	City						
		Choose Photo	Zip							<u> </u>			
			Email *	abc@g	gmail.com								
			Web										
			Primary P	Phone	Select	÷	•						
			н	lome				Mobile					
			v	Nork				Other					
			Relation With C	Client	* Parent	\$							
No C	ontacts		Legal Guardiar	n	Resides Wit	h Client							
					S	ave Clo	se						

Step 5: Enter any other necessary client details if applicable like "Medications", "Notes", and upload any client specific "Files" if needed in the respective tabs.

APA	LOGGED IN AS Samhitha Ogili I PERSONAL	🍅 ONLINE 💄 MY PROFILE 🔒 LOGOUT
TherapyTRACKER		Convert To Unlimited HOME CLIENT STAFF PLAN ADMIN
Personal Details	Contact Details Medications Notes Files	

The new client is now added to the application and can now be assigned a client specific treatment plan.

4. Staff Setup

New Staff can be added to the application by following the steps below:

Step 1: Click on the menu item named "Staff"



Step 2: Click on the "Add New" button

	D IN AS Samhitha Ogili I PERSONAL		👶 ONLINE 🔍 MY PROFILE 🔒 LOGOUT						
TherapyTRACKER			🗯 Convert To Unlimited	HOME CLIENT	STAFF PLAN	ADMIN			
Add New		Company Staff (Max Allowed 5							
First Name	Last Name	User Name	Address	Active	Default Location	Edit			
				All 👻	All 👻				
Anita	Pizirrani	Per-001	Tallahassee, FL	Active	Miami	3			
Shakelia	Ausbie	Per-002	anytown, FL	Change Password	Miami	ß			

Step 3: Enter the Staff's personal details, Contact Details, Notes and any related Files, in the respective tabs, as needed.

AD		DGGED IN A	Samhitha Ogili I PERSONA	L		🖒 ONLINE 🔥 MY PROFILE 🔒 LOGOUT					
TherapyTRAC	KER					🗯 Convert To U	nlimited	HOME C	LIENT STAFF	PLAN ADI	MIN
	_										
Staff Details	Contact	Notes	Locations & Privileges	Files							
)		(

Step 4: Assign the "Locations & Privileges" for each staff, as required. Click on the "Locations & Privileges" tab, and click on the "Add New" button. In the "Add User Privileges" window, assign the location that the

staff needs access to along with the applicable privileges and Save. To assign the staff to multiple locations, repeat this step and select a different location.

ADA	LOGGED IN AS	Samhitha Ogili I PERSONA	L ONLINE		E 🔒 LOO	OUT
TherapyTRACKER				INT STAFF	PLAN	ADMIN
Staff Details Cont	act Notes	Locations & Privileges	Files			
Add New						
Name		Add User Privileges		ult	Edit	Delete
Sam,Club		Location *	Orlando Default Location		3	×
Sam,Club		Privileges	C Add/Edit/View Client		Z	×
			Add/Edit/View Staff			
			Add/Edit/View Conditions			
			Add/Edit/View Programs			
			Add/Edit/View Plans and Templates			
			Run Plan			
			Manage Code Values			
			Save			

The new staff is now added to the application and can now use the application based on the assigned privileges.

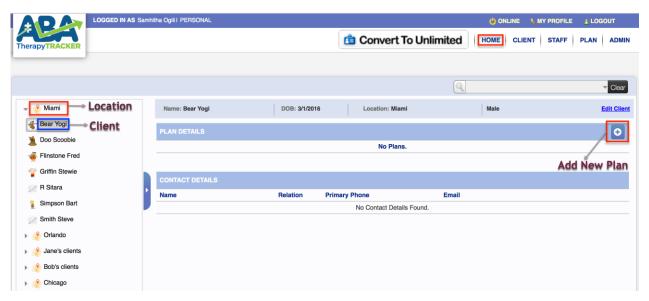
5. Create Plan

Once the clients and staff have been setup in the system, each client needs to be assigned a treatment plan. Any existing plan can be converted to a template and any existing template can be converted to a plan and assigned to any number of clients.

The following steps describe how to create a new plan:

5.1. Create a new Plan:

Home \rightarrow Double Click on a location on the left menu bar \rightarrow Click on a client you want to create the new plan for (In the example below, we have clicked on the client "Bear Yogi") \rightarrow Click on the + icon (highlighted below) in the 'Plan Details' section on the page.



5.2. Add Categories to the New Plan:

You can select a Category from the existing list of "Available Categories" or create a new category by clicking on the "Add New" link (highlighted below).

5.2.1. Select Categories from the Category library and add to the plan:

Select the applicable categories (one by one) and drag them into the "Selected Categories" window.

lient*	
Yogi Bear	~
lan Name*	
New Plan Demo	
Active	
From template	
Available Categories	Selected Categories*
(Add New)	(Drag From Available Categories)
Daily Living Skills	New Category
Social Skills	Behavior Tracking
Compliance	Self Care
Language	
Academics	

Click "Next". The selected categories are now a part of the new plan and listed on the left menu bar.

	00	STEP 2 of 2 : ADD PROGRAMS AND/OR CONDITIONS.	Client Name : <u>Yogi Bear</u>	D
Plan - New Plan Demo Behavior Tracking				
 Self Care Academics 				

5.2.2. Create New Category in a Plan

Client*	
Yogi Bear	*
Plan Name*	
Active	
From template	
Available Categories	Selected Categories*
(Add New)	(Drag From Available Categories)
Daily Living Skills	
Behavior Tracking	
Social Skills	
Compliance	
Language	
Self Care	
Academics	
Show Plan Description	

In the "Add New Category" window, type the name of the new category, choose a color to differentiate the category, type a description and Save.

ECT	Add New Category	×
	Category Name*	New Category
	Category Color*	
olate Av		📼 🙊 🏴 🧮 🗮 😳 Ω 🕲 🖾 Styles - Normal - Font - Size - Δ- Δ-
g Sl		Category Description
racl		
ls :e		
5	Description	
Jesc		body p
		Save Close

The New Category is now added to the available list of categories.

5.3. Add Programs for each Category in the New Plan:

Select the Category for which you want to add the new Program. In the example below, we have selected "Academics". You can either create a new program or choose from the existing library of programs in the "Available Programs" tab.

5.3.1. Select Program from the Program library and add to the plan:

Click on "Available Programs" tab, search for the program you want to add to the plan and click on the paper clip icon towards the right to add it to the plan.

0	STEP 2 of 2 : ADD PROGRAMS AND/OR CON	NDITIONS. Client Name :Yogi Bear							
Plan - New Plan Demo	Category Programs Available Programs New Program	n							
ehavior Tracking	CShow All	how All Existing Programs							
elf Care	Program Name	ogram Name T Created By Add							
Academics	art								
lath	ABLLS Task C15: Touch Own Body Parts	Alex Raymond	•						
	ABLLS Task C22: Identify Own Articles of Clothing	Alex Raymond	•						
	ABLLS Task C23: Touches Parts of Items	Alex Raymond	•						
	ABLLS Task C44: Finds Partially Obfuscated Objects	Alex Raymond	•						
	Language Arts	Alex Raymond	,						
	Centers - Art	Alex Raymond	,						
		Go to page: 1-6 of 7	• •						

All the selected programs are now a part of the "Academics" category in the new plan and can be seen in the left menu bar under that category.

	0	G s	TEP 2 of 2 : ADD PROGRAI	MS AND/OR CONDITIONS.	Client Name : <u>Yogi Bear</u>	
Plan - New Plan Demo		Category Programs	Available Programs	New Program		
Behavior Tracking		Program Added To Cate	gory Successfully.		-	
Self Care				Existing	J Programs	
- E Academics		Program Name			Created By	Add
= Math						
= Language Arts	Þ	Raises Right Hand			Alex Raymond	۲
Cience		Raises Left Hand			Alex Raymond	۲
Geography		1-Step Directions			Alex Raymond	<i>(</i>)

5.3.2. Create New Program in a Plan:

To create a new Program, click on the "Add New" button in the "Category Programs" tab or click on the "New Program" tab.

	00	STEP 2 of 2 : ADD PROGR	AMS AND/OR CONDITIONS. Client Name	: <u>Yogi Bear</u>		
Plan - New Plan Demo	Category Progra	Available Programs	New Program			
Behavior Tracking	Add New	Currently Ass	signed Programs to Academics			
Self Care	Name		Created By	Status	Edit Archive	
Academics				Please Cho	•	
			No data to display			
						-

Add the new Program name and description and click "Save".

	00	STEP 2 of 2 : ADD PROGRA	MS AND/OR CONDITIONS.	Client Name : Yogi Bear		O
Plan - New Plan Demo	Category Pro	ograms Available Programs	New Program			
Self Care	Program Name Description			B I U 5 ×₂ ײ → Normal → Font	<i>I</i> _x)	= = ×
		Math programs such as add	ing, subtracting, counting coi	ins, etc.		
		body p				
		Save Clear				

The new Program, "Math", is now added under the Category, "Academics".

	STEP 2 of 2 : ADD PROGRAMS AND/OR CONDITIONS.					
	Category Programs Available Programs New Program					
 Plan - New Plan Demo 	Program Saved Successfully.					
Behavior Tracking	Program Name *					
Self Care	Description 🕞 🔏 🗅 💼 🛅 🖬 🖛 🔶 🔍 🔩 🕸					
- Academics	📾 🙊 🏴 🇮 🖶 😳 Ω 🕲 Styles					
Math						

5.4. Add Conditions for each Program in the New Plan:

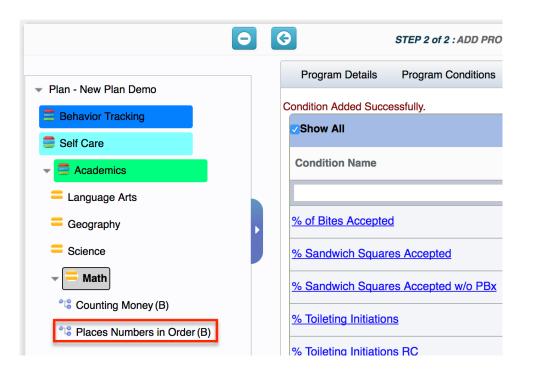
Select the Program for which you want to add the new Condition. In the example below, we have selected "Math". You can either create a new Condition or choose from the existing library of Conditions in the "Available Conditions" tab.

5.4.1. Select Conditions from the Condition library and add to the plan:

Click on "Available Conditions" tab, search for the condition you want to add to the program and click on the paper clip icon towards the right to add it to the plan.

	O O	STEP	2 of 2 : ADD PRO	GRAMS AND/OR CONDIT	IONS. Client Name : <u>Yogi</u>	<u>Bear</u>	[
Plan - New Plan Demo	Progr	ram Details Progr	ram Conditions	Available Conditions	s New Condition		
Behavior Tracking	Show	/ All					
Self Care	Condit	tion Name		т	Data Type	Created By	Add
Academics	numbe	er			Please Choose:	•	
Language Arts Geography	Numbe	<u>er 3</u>			Percentage Correct	Alex Raymond	Ø
Science	Numbe	er ID: #1			Percentage Correct	Alex Raymond	Ø
- E Math	Numbe	er ID: #2			Percentage Correct	Alex Raymond	۵
°Counting Money (B)	Numbe	er ID: #3			Percentage Correct	Alex Raymond	۵
	Numbe	er ID: 1			Percentage Correct	Alex Raymond	Ø
	Places	Numbers in Order			Percentage Correct	Alex Raymond	
	RID: N	umber ID 4-6			Percentage Correct	Alex Raymond	
	test "H	and me "			Percentage Correct	Alex Raymond	

Once the condition is added to the plan, it can be viewed under the program on the left menu bar.



5.4.2. Create New Condition in a Plan:

To create a new Category, click on the "New Condition" tab.

Type the name of the condition, Data Type for the condition (Definitions for all available data types can be found in the *Data Types Section*), based on the data type selected; add the criteria that graduates the

client from Baseline to Treatment and Treatment to Maintenance, and finally a description of the condition if needed.

0	STEP 2 of 2 : ADD PROGRAMS AND/OR CONDITIONS. Client Name : Yogi Bear
 Plan - New Plan Demo Behavior Tracking Self Care Academics Language Arts Geography Science Math 	Program Details Program Conditions Available Conditions New Condition Condition Name* Herarchy Steps Adding Numbers Herarchy Steps Data Type* Percentage Correct Greater Than Or Equal '\$ 50\$\$\$\$ \$\$\$ Alternative \$\$ Greater Than Or Equal '\$ 50\$
	Save & Clear Clear

Once all the details are added, click Save. The new condition can be seen under the program on the left menu bar.

Other Useful Tips:

i. Right click on any program or condition to archive or delete. Once data has been collected, it can only be archived and not deleted.

	•	G s	TEP 2 of 2 : /	ADD PROGRA	AMS AND/OR CO	NDITIONS.
Diago Nau Diago Dagas		Condition Details	History	Events	Graph	
Plan - New Plan Demo		Data Tara t				
Behavior Tracking		Data Type *				
Self Care		Percentage Correct		+ F	lierarchy Steps	
-		Condition Name*				
- E Academics		Places Numbers in O	rder			
= Language Arts		Change Status				
Geography	•		 ← Curren	t Status	Baseline	
Science		Baseline to Treatmen	t Criteria	%	Days	Free
🚽 💳 Math		Less Than		\$ 80	2	Consecu
📽 Counting Money (E)	Treatment to Mainten	ance Criteri	a		
°℃ Places Numbers i	n Order (B)	Greater Than		\$ 80	3 💂	Consecu
📽 Addition (B)	Delete Condition					
	Archive Condition					

ii. The contents on the left menu bar can be dragged and dropped to re-order.

6. Run Plan

6.1. Overview

Once all the Categories, Programs and Conditions have been added, the plan is ready to be used to track the client treatment. "Run Plan" to start tracking data for the client.

"Run Plan" can be executed in the Edit Plan section by clicking on the "Play" icon highlighted below, or, from the Home page, after clicking on the client name as shown below.

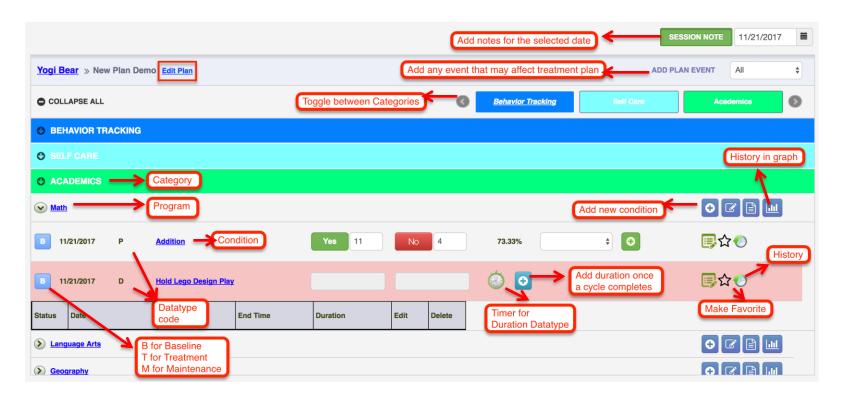
Edit Plan Page:

	•	0	STEP 2 of 2 : ADD PROGRAMS AND/OR C	CONDITIONS.	Client Name : <u>Yogi Bear</u>	O
✓ Plan - New Plan Demo		Plan Details	Plan Events			
		Client Name				
Behavior Tracking		Bear Yogi				
Self Care		Plan Name				
- 🚍 Academics		New Plan Demo				
= Language Arts		Description				
Geography		a x G		BI <u>U</u> S	· × _z × ^z I _x	

Home Page:

											- Clear
👻 🏄 Miami		Name: Bear Yogi	DOB: 3/1/2016		Location: Miami		Male				Edit Client
Bear Yogi Doo Scoobie		PLAN DETAILS									Ð
Flinstone Fred		Name				Last Run Date	Run	Edit	Notes	Graph	Archive
		New Plan Demo						Ø			×
Griffin Stewie											
🔀 R Sitara	•	CONTACT DETAILS									
Simpson Bart		Name	Relation Pr	imary Ph	ione	Email					
Smith Steve				1	No Contact Details Fou	nd.					

Run Plan Page:



6.1.1. Session Note

Click on the session note button on top of the 'Run Plan' page.

Session Notes	Export PDF Save Save & Close Close
Select Date: 21/11/2017 Select Template: Please Choose: Add New Sign	
$ \boxed{\begin{array}{c} \hline \hline$	

Choose a session note template from the "Select Template" drop down list and click on "Add New" button. Update the contents of the session note template as required and Save.

Session Notes	Export PDF Save Save & Close Close
	mplate: Supervision Add New Sign
	$\begin{array}{c c c c c c c c c c c c c c c c c c c $
Supervisor:	Sambitha Ogili
Credential:	RBT/BCaBA/BCBA/BCBA-D
Client:	Yogi Bear
Service Activity:	Supervision
Session Date:	11/21/2017

6.1.2. Add Plan Event

Click on the "Add Plan Event" link on top of the 'Run Plan' page. Select the date of the event and the description. This event will be visible in graphs and reporting.

Event Select Date* 09/15/2015	Saved Successfully.	Save	e Event
Plan Events			
Event Name	Event Date	Created Date	Delete
Student Absent	5/25/2015	6/29/2015	×
Student Left Early due to Illness (12:00pm)	6/2/2015	6/29/2015	×
Resume going outside after eating meals	8/17/2015	9/23/2015	×
Updated Plan	9/15/2015	12/6/2017	×
	Go to page: 1 Sho	ow rows: 5 🔻 1-4 of 4	
	Close		

6.1.3. Running Clocks

Few data types need access to running clocks to track the amount of time a condition is met. Clicking on the clock in the left menu will take the user directly to the condition it is related to.

	Yoai B Clocks	ear » New	em O	0 <u>Edit Plan</u>						ADD PL	AN EVENT All	\$
	Math							G	Behavior Tracking	Self Care	Academics	Ø
<u> </u>	:00:13		ACKING									
											€₿⊎	1
			Р	Addition		Yes 11	No	4	73.33%	• •	■☆⊘	
			D	Hold Lego Design Play		03:37:17 pm	03:37:3	0 pm	o 💿		■☆⊘	
	Status	Date		Start Time	End Time	Duration	Edit	Delete				
		uage Arts										1

6.1.4. Favorites

Any condition that needs to be easily accessible can be marked as a favorite by clicking on the start icon towards the right. All 'Favorites' can be quickly accessed by clicking on the star icon on the left side.

0	Yogi Bear » N	ew Plan Dem	10 Edit Plan						ADD	PLAN EVENT All	¢
	Favorites	☆					G	Behavior Tracking	Self Care	Academics	Ø
Hold Le	Math to Design Pla	ACKING									
										♥┏∎ш	
		Ρ	Addition		Yes 11	No	4	73.33%	¢ 🖸	□ , \$\$	
		D	Hold Lego Design Play	¥	03:37:17 pm	03:41:31	pm	۵ 💿		₽★⊘	
			Start Time	End Time	Duration	Edit	Delete				
	Language Arts	2								€₽∎	

7. Data Types – Definition & Examples

7.1. ABC recording

A form of direct, continuous observation in which the observer records a descriptive, temporally sequenced account of all behavior(s) of interest and the antecedent conditions and consequences for those behaviors as those events occur in the client's natural environment (also called anecdotal observation).

Example: Recording the antecedent, behavior and consequence for aggression in the form of hitting

7.2. Duration

A measure of the total extent of time in which a behavior occurs.

Example: How long a tantrum lasts

7.3. Duration with Intensity

A measure of the total extent of time in which a behavior occurs in addition to measurable amount of a property, such as force or volume.

Example: How long a tantrum lasts with intensity (crying and flopping vs crying, flopping, kicking, screaming)

7.4. Fluency

A combination of response accuracy and response rate.

Example: How many sight words are read correctly in one minute

7.5. Frequency

A measure of the total occurrences of a behavior.

Example: How many math problems were completed

7.6. Frequency with Intensity

A measure of the total occurrences of a behavior in addition to measurable amount of a property, such as force or volume.

Example: How many times a client pinched a staff member with intensity (light pinches vs. hard pinches)

7.7. Momentary Time Sampling

A measurement method in which the presence or absence of behaviors are recorded at precisely specified time intervals.

Example: Presence or absence of "social" behaviors (talking with peers, imitating peers, following peers) in intervals of time

7.8. Partial-Interval Recording

A time sampling method for measuring behavior in which the observation period is divided into a series of brief time intervals. The observer records whether the target behavior occurred at any time during the interval.

Example: Presence or absence of participation during centers, anytime during an interval of time

7.9. Percentage

A ratio (i.e., a proportion) formed by combining the same dimensional quantities; typically expressed as a ratio of the number of responses of a certain type per total number of responses (or opportunities or intervals in which such a response could have occurred). A percentage presents a proportional quantity per 100.

Example: Percent of responding is often used for percent of correct responses out of total opportunities, such as, percent of compliance with the instruction "sit down"

For a Condition with a Percentage Data Type, you will be able to add "Hierarchy Steps, if required, once the condition is created by clicking on the "Hierarchy Steps" button, as shown below.

E	STEP 2 of 2 : ADD PROGRAMS AND/OR CONDITIONS. Client Name :
	Program Details Program Conditions Available Conditions New Condition
Demo	Condition Added To Program Successfully.
	Condition Name*
	Addition Hierarchy Steps
	Data Type*
	Percentage Correct
	Baseline to Treatment Criteria % Days Frequency
	Greater Than Or Equal \$ 50 \$ 5 \$ Alternative
	Treatment to Maintenance Criteria
	Greater Than \Rightarrow 80 $=$ 5 $=$ Consecutive \Rightarrow
(B)	
Order (B)	Chau Deserinian
	Show Description
	Save Save & Clear Clear

Clicking on the "Hierarchy Steps" button will open a new window \rightarrow Click on "Add New Hierarchy" button \rightarrow Type a step name and click on the Save icon on the right \rightarrow Repeat the previous two steps to add additional items to the hierarchy and Close.

Force No. \rightarrow Clicking on this checkbox forces a "0" in terms of calculating the %, regardless of the values entered when running a plan.

le Hierarchies	
New Hierarchy	Force No
Vocal	
Gestural	
Ciose	
	New Hierarchy

7.10. Rate

A ratio of count per observation time; often expressed as count per standard unit of time (e.g., per minute, per hour, per day), and calculated by dividing the number of responses recorded by the number of standard units of time in which observations were conducted.

Example: Number of mands (requests) per hour

7.11. Task Analysis

The process of breaking a complex skill or series of behaviors into smaller, teachable units; also refers to the results of this process.

Example: Putting on a shirt	\rightarrow	1. Picking up a shirt
		2. Put left hand in
		3. Put right hand in
		4. Put all buttons

Each of these tasks can be measured using Scale Codes. A scale code can be created and customized based on the task at hand and the type of measurement required.

M 11/21/2017 TA	A.	Toothbrushing TA	\bigcirc	10/21	■☆
		Turn on cold water	No attempt(0)	\$ ▼▲ 🛛	📑 🕗
		Wet toothbrush	Lots of help(1)	\$ ▼▲ 🛛	📑 🕗
		Put toothbrush in mouth	Some help(2)	\$ ▼▲ 🛛	📑 🕗
		Places toothbrush against teeth and brushes for 5s	Unassisted(3)	\$ ▼▲ 🔀	📑 🕗
		Turn off water	No attempt(0)	\$ ▼ ▲ X	📑 🕗
		dry hands	Lots of help(1)	\$ ▼▲ 🛛	📑 🕗
		leave bathroom	Unassisted(3)	\$ ▼▲ 🛛	📑 🕗

7.12. Whole-Interval Recording

A time sampling method for measuring behavior in which the observation period is divided into a series of brief time intervals. At the end of each interval, the observer records whether the target behavior occurred throughout the entire interval.

Example: Presence or absence of participation during centers during the entire interval of time

References:

Cooper J.O, Heron T.E, Heward W.L. Applied behavior analysis (2nd ed.) Upper Saddle River, NJ: Pearson; 2007